

Roadside Vending Licence Application

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'N/A'.

Section 1 – Application Type (NOTE: All fees current until 30 June 2021)

Licence Type	<input type="checkbox"/> New Licence Application Fee (Once only fee – not refundable)	\$399.00 refundable
	<input type="checkbox"/> Licence Transfer	\$200.00
Fees Paid Annually	<input type="checkbox"/> Itinerantly	\$200.00
	<input type="checkbox"/> Parked in one location	\$200.00
	<input type="checkbox"/> Annual Licence Fee	\$200.00

Section 2 – Applicant Details

Applicant Name			
Company Name			
ABN			
Postal Address			
Contact Phone	B	H	M
Email Address			

Section 3 – Vehicle Details

Vehicle Description	Make	Model	Colour
Registration			

Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800
 P: 1300 WRC QLD (1300 972 753) F: (07) 4945 0222 E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802

Section 4 – Site Location of Business

Business Name						
Property Address						
Property Description	L		RP		P	
Itinerantly						
Contact Person						
Contact Phone	B		H		M	
Email Address						

Section 5 – Type of Activity

Please describe the nature of the proposed activity.

Section 6 – Location Diagram

Please complete a diagram of the location of Council land that you are proposing to conduct your commercial activity. Please include surrounding streets, parks etc and any other relevant landmarks and location descriptors.

Note: Please refer to Council Policy prior to completing your application.



Section 7 – Applicant Agreement with Local Government

Surname

Given Name

I acknowledge that any licence issued pursuant to this application shall be subject to the following conditions:

- a) the licence holder shall, at times, hold harmless and keep indemnified the Council, its members, officers, employees, and agents from all actions, suits, proceedings, claims, demands, losses, costs, charges, and expenses which may be taken against, made on, or suffered by it or any of them directly or indirectly on account of or in respect of or arising out of any act, matter or thing done or omitted to be done by the licence holder or his agents or employees or any of them in connection with any activity carried out or supporting to be carried out under the permit or in observance, fulfillment, non-observance, or non-fulfillment of any condition of the licence;
- b) the holder of the licence must take out a public liability insurance policy to the value of TWENTY MILLION DOLLARS (\$20,000,000.00) with the local government being endorsed as an insured party;
- c) the busking act must be performed in accordance with Council's Policy for Busking (as described below) and all other relevant Local Laws.

Signature

Date

Section 8 – Proof of Public Liability

NOTE: A copy of your Public Liability Insurance Policy must be attached to this completed application.

Name of Insurance Company	
Expiry Date:	

Section 9 – Whitsunday Regional Council Policy – Commercial Use of Roads/Vendors

Commercial Use of Roads and Vendors applications will be assessed under the following conditions:

- a) Approval will not be permitted on Main Roads property.
- b) For an on-going licence, the annual licence fee, as determined by Council is to be paid each financial year, which may be adjusted annually in accordance with Council's fees and charges schedule.
- c) Licence certificates will be kept on site and readily available to allow supervision of the road by Council Officers.
- d) The occupier of the business concerned shall ensure that their displayed items/equipment are kept in a neat and tidy condition at all times.
- e) Council may require the removal of any items/equipment which are in a state of disrepair, offensive or dangerous.
- f) Each licence holder shall provide a copy of their TWENTY MILLION DOLLAR (\$20,000,000.00) Public Liability insurance for any goods that are kept on Local Government controlled land.
- g) For an approval for roadside vending, the additional conditions that will ordinarily be imposed are that the approval holder may –
 - (i) not sell, or offer for sale, any goods within 200 metres of a shopping centre or any retail business selling similar goods

Section 10 – How to Pay

In Person	Payment can be made at Council's Customer Service Centres in Proserpine, Cannonvale, Bowen & Collinsville by cash, cheque, money order or credit card. EFTPOS facilities are available.
By Mail	Mail the entire notice together with your Cheque or Money Order, payable to: Whitsunday Regional Council PO Box 104 Proserpine QLD 4800

Indemnity Agreement

Agreement with Local Government, indemnifying the Local Government against claims for personal injury and damage to property in connection with the Licence.

Section 11 – Applicant/Indemnifier Details

Name			
Postal Address			
Business Address			
Contact Phone	B	H	M
Email Address			

Section 12 – Agreement

I, the proposed holder of a licence under Whitsunday Regional Council Local Law No. 1 (Administration) 2014, agree to enter into this binding agreement with Whitsunday Regional Council, indemnifying Whitsunday Regional Council against claims against the holder of the licence for personal injury (including death) and damage to property (including economic loss) arising by, through or in connection with the licence.

Signature	Date
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Section 13 – Witness of Applicant/ Indemnifier’s Signature

Witness Name	
Signature	Date

Section 14 – Privacy Statement

Privacy Statement Your information is being collected for the purpose of processing your application. Your information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.