

Temporary Advertising Sign Licence

Application for approval, transfer or renewal of a Temporary Advertising Sign Licence.

This application is made under *Whitsunday Regional Council Local Law No. 1 (Administration) 2014*. A copy of these laws may be found on website: <http://www.dip.qld.gov.au/local-government/local-laws-database.html> and select 'Whitsunday Regional Council' to search.

If you have any questions about how to complete this form, please contact Council's Health & Environment Department on 07 4945 0259.

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

APPLICATION TYPE

- | | | | |
|--|----------|---|----------|
| <input type="checkbox"/> New Licence Application
(Once only fee – not refundable) | \$184.00 | <input type="checkbox"/> Annual Licence Renewal | \$122.00 |
| <input type="checkbox"/> Transfer | \$122.00 | | |

(see 'Transfer Authority' on bottom of this page)

Note: All fees current until 30 June 2020

APPLICANT DETAILS

Name: _____
Business Name: _____
Postal Address: _____
Locality/Suburb: _____ State: _____ Postcode: _____
Email Address: _____
Business Phone: _____ Fax: _____ Mobile: _____
Signature: _____ Date: _____

TRANSFER AUTHORITY (If transferring a current licence)

Licencee Name: _____
Business Name: _____
Address of Sign: _____
Locality/Suburb: _____ State: _____ Postcode: _____
Sign Description: _____

Agreement of Current Licence holder – I hereby authorise the applicant to transfer this licenced sign into their name as detailed in the 'Applicant Details'.

Signature: _____

SITE LOCATION OF BUSINESS

Business Name: _____

Address: _____

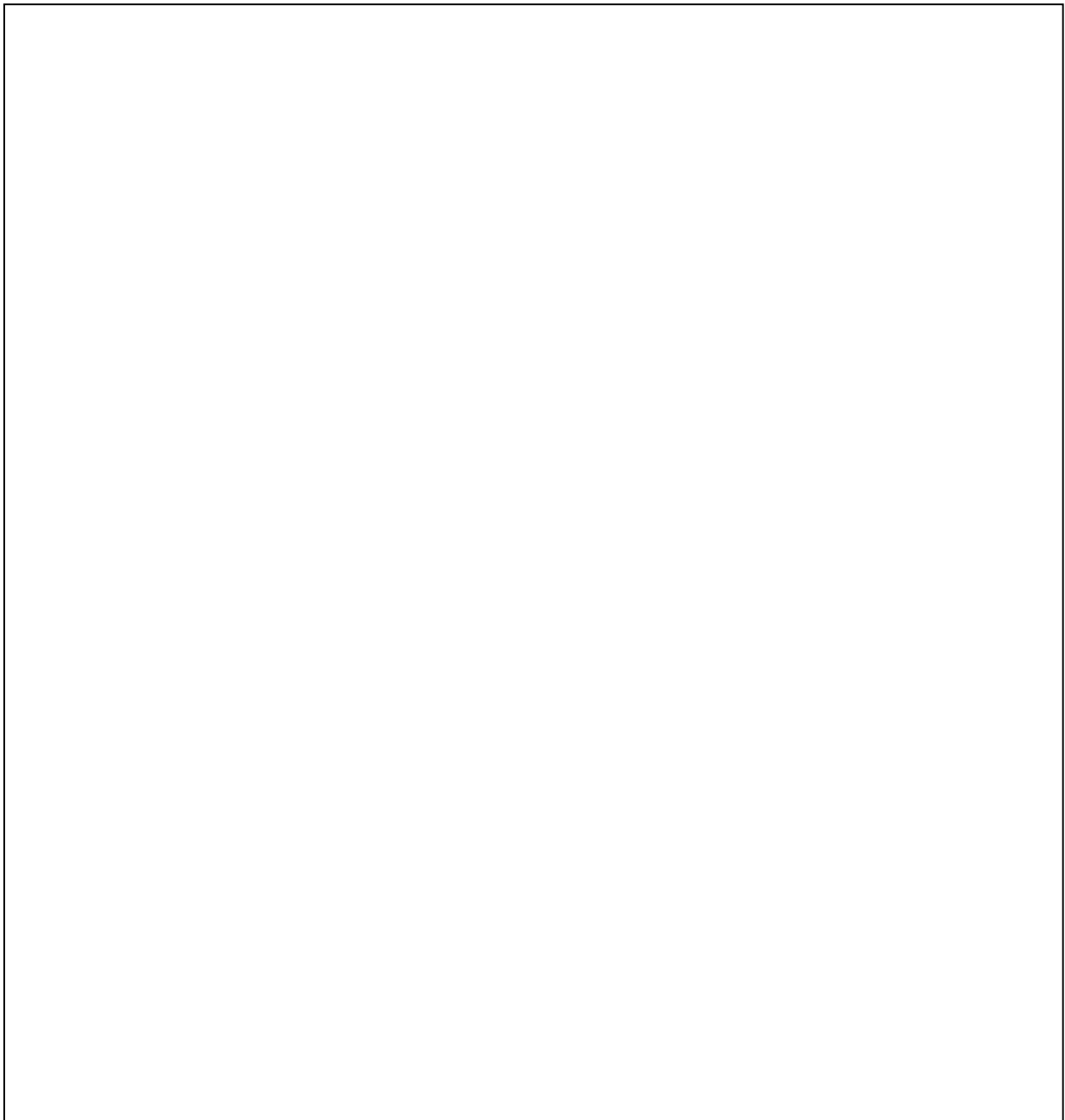
Locality/Suburb: _____ State: _____ Postcode: _____

Lot No: _____ Registered Plan No. (RP): _____ Parish: _____

Contact Person: _____ Phone: _____

SITE PLAN (Please provide a sketch plan of intended site and show the location of the sign)

- Alternatively, you can attach an aerial photograph or professional site plan drawing showing the location of proposed sign.



OWNER CONSENT (If not the applicant)

Name: _____

Postal Address: _____

Locality/Suburb: _____ State: _____ Postcode: _____

Email Address: _____

Business Phone: _____ Fax: _____ Mobile: _____

Property owners declaration – I authorise the erection of the proposed sign on my property.

Signature of owner: _____ Date: _____

SIGN DETAILS

Type of Sign:

- | | | |
|---------------------------------------|------------------------------------|---|
| <input type="checkbox"/> Under awning | <input type="checkbox"/> Pylon | <input type="checkbox"/> Other |
| <input type="checkbox"/> Fascia | <input type="checkbox"/> Roof Sign | <input type="checkbox"/> Illuminated Sign |

Dimensions of Sign: (please complete in metres)

Length: _____ Width: _____

Height: (natural ground level to top of sign) _____

Number of Faces: _____ Total Area: _____

Note: Total area is calculated by multiplying the length and width by the number of faces; this will give you the total square metres of this sign.

WORDING / IMAGE ON THE SIGN (Sketch the image to be displayed on the sign)

➤ Alternatively, you can attach a photograph or professional drawing of the proposed sign.

ATTACHMENTS

1. A Building Certification is required for signs in excess of 2.4m in height

- Note: the construction, demolition or removal is to be carried out in as per approved plans and other documentation in accordance with the *Building Act 1975*.

2. An Engineers Certification

- Certification by a registered engineer which gives the designs rated wind velocity as suitable for the applicable cyclone terrain category.

SIGNAGE GUIDELINES

1. Billboards along the highways shall be restricted to 6m x 3m in size and located no closer than 1km apart
2. Advertising signs and devices in townships shall not be greater than 4.5 m²
3. Accommodation signs should be limited to 7.5 m² per face
4. Signs shall be licenced annually and the prescribed fee paid.
5. Signs shall be maintained in good order.

Privacy Statement

Your information is being collected for the purpose of processing your application. Your information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.