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Bowen
67 Herbert Street
BOWEN QLD 4805
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Application for Trade Waste Approval - Important Information

The Water Supply (Safety & Reliability) Act 2008 requires that all businesses that have a liquid trade waste generated as part of the commercial and/or industrial business activities must have a trade waste approval to dispose of such waste to sewer.

The application for Trade Waste Approval must be completed by the property owner or authorized agent in order to obtain a Trade Waste Permit.

- Property owner or authorized agent will need to complete **PART A**
- Property owner or tenant of a Services, Food, Retailing, and Hospitality type businesses will need to complete **PART B**.
- Property owner or tenants of a Mechanical workshop or motor trade business will need to complete **PART C**.
- Property owner or tenants of a Processing/manufacturing type business will need to complete **PART D**.
- Property owner or tenants for discharge of septic tank waste, pan waste and ship to shore pumpout waste will need to complete **PART E**.
- Property owner or authorized agent will need to complete **PART F**.
- All **New Applications** must include the following:
 - ▶ Trade Waste Application Form fully completed and signed
 - ▶ Site/Drainage Plan and other relevant information (see Appendix 1 of this form for details)
 - ▶ Trade waste application fee
- All **Business 'One off' applications** must include the following:
 - ▶ Trade Waste Application Form fully completed and signed
 - ▶ Site/Drainage Plan and other relevant information (see Appendix 1 of this form for details)
 - ▶ Trade Waste Application Fee

Prior to the connection of any treatment apparatus to Whitsunday Regional Council's (Council) sewerage system, a development or works approval may be required. Refer all applications for work to Environment & Compliance Services. All works involving trade waste discharge is required to be carried out by a licensed Plumber to current AS3500 standards, Plumbing Codes & Acts.

- Any development charges must also be paid prior to connection.
- If you have any questions concerning the Trade Waste Application, please call the Whitsunday Regional Council Customer Service line on 1300 972 753

Trade Waste Approvals are important for managing the risks associated with the acceptance of trade wastes into Council's sewer assets and the potential for these risks to impact on the environment, the waterways and the health and safety of people.

As such it is necessary for this application to be fully completed and signed by the property owner or authorized agent being responsible for the management of trade waste discharges to the sewer.

Trade Waste Business Permit Application Form

Part A is to be completed by the **property owner** or **authorized agent**. Property relates to the land from which trade waste is discharged into Whitsunday Regional Council sewerage system.

- New Application** (Please estimate commencement date) ____/____/____
- Renewal**
- Amendment** (Change to the nature or volume of the existing Trade Waste discharge)
- Business 'One Off' application** (e.g. Commercial/institutional/municipal swimming pool dump to sewer)

PART A

SECTION 1 – PROPERTY OWNERS DETAILS

Full Name:		
Company Name (if applicable)		
Telephone:	Mobile:	Email:
Property owners postal address:		
City:	State:	Post Code:

SECTION 2 – OWNERS' REPRESENTATIVE DETAILS

Full Name:		
Telephone:	Mobile:	Email:
Owners Representative postal address:		
City:	State:	Post Code:

SECTION 3 - TRADE WASTE PREMISES ADDRESS

Name of shopping center (if applicable):	
Property Address:	
	Post Code:
Real Property description:	

SECTION 4 – DESCRIPTION OF PREMISES

- Standalone building
 - Part of a shopping center or strip shop
 - A commercial office
 - Zoned for industry
 - Part of a community title
 - Other
-

SECTION 5 – TYPE OF BUSINESS OCCUPYING THE PREMISES

- Services/food retailing/hospitality
 - Mechanical workshop, motor trades
 - Processing or manufacturing
- | | |
|-----------------------------------|--|
| Number of toilets on the property | |
|-----------------------------------|--|

PART B

SECTION 1 – DESCRIPTION OF TRADE WASTE AND FLOW

Services, Food, Retail, Hospitality etc.

If more than one business on property, please complete a Part for each

1. Type of business:

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2. Business trading name:

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3. Business Postal address:

--

Post Code

4. Contact person name:

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5. Contact person's details:

Phone	Email

6. Pre-treatment system(s):

1		4	
2		5	
3		6	

7. List number of Existing fixtures and appliances within premises

Pot sink:		Single bowl sink:		Double bowl sink:		Cleaners sink		Hand Basin	
Dishwasher (large)		Dishwasher (medium)		Dishwasher (small)		Combi oven:		Tundish	
Baine Marie:		Wok Burner (Dry):		Wok Burner (Wet):		Bar Sink:		Glasswash	

Other:

8. List number of Proposed fixtures and appliances within premises

Pot sink:		Single bowl sink:		Double bowl sink:		Cleaners sink		Hand Basin	
Dishwasher (large)		Dishwasher (medium)		Dishwasher (small)		Combi oven:		Tundish	
Baine Marie:		Wok Burner (Dry):		Wok Burner (Wet):		Bar Sink:		Glasswash	

Other:

9. Capacity or rating of proposed or existing pre-treatment device

Proposed:

Existing:

10. Waste Contractor

JJ Richards

Cleanaway

Other

11. Trade Waste Effluent Flow Details

Total daily discharge in litres

Average discharge rate in litres/second

Peak flow rate in litres/second

Duration of peak flow in minutes

Periods of day for the proposed discharge

12. Trade Waste Flow Details

Estimated daily town main water consumption for the property in litres

Estimated daily quantity of town main water not discharging to sewer in litres
e.g. landscape irrigation.

13. Mobile food van Details

Waste holding tank capacity in litres

Average discharge rate in litres/day

Location where food is prepared

Location waste is dumped/picked up

14. Trading Hours

Days of the week:

Monday to Friday

Saturday

Sunday

Hours of the day:

Between and

Between and

Between and

PART C

SECTION 1 – DESCRIPTION OF TRADE WASTE AND FLOW

Motor Trade Businesses etc.

If more than one business on property, please complete a Part for each

1. Type of business:

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2. Business trading name:

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3. Business Postal address:

--

Post Code

4. Contact person name:

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5. Contact person's details:

Phone		Email	
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6. Pre-treatment system(s):

1		4	
2		5	
3		6	

7. List number of Existing fixtures within workshop area

Sinks:		Basins:		Troughs:		Grated floor pits		Trench grate channel	
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Other:

8. List number of Proposed fixtures within workshop area

Sinks:		Basins:		Troughs:		Grated floor pits		Trench grate channel	
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Other:

9. Capacity or rating of proposed or existing pre-treatment device

Proposed:		Existing:	
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10. Capacity of proposed or existing holding tank

Proposed:

Existing:

11. Liquid Waste removal contractor

JJ Richards

Cleanaway

Other

12. Indicate Trading Hours at site

Days of the week:

Monday to Friday

Saturday

Sunday

Hours of the day:

Between and

Between and

Between and

13. Trade Waste Effluent Discharge Details

Total daily discharge in litres

Average discharge rate in litres/second

Peak flow rate in litres/second

Duration of peak flow in minutes

Periods of day for the proposed discharge

14. Trade Waste Flow Details

Estimated daily town main water consumption for the property in litres

Estimated daily quantity of town main water not discharging to sewer in litres

e.g. landscape irrigation.

PART D

SECTION 1 – DESCRIPTION OF TRADE WASTE AND FLOW

Premises occupied by Processing/Manufacturing business, Laundry, metal finishing, swimming pool backwash, food/beverage manufacturing etc.

NOTE: The design of the pre-treatment systems for these type of industries typically shall be undertaken by a suitably qualified person e.g. hydraulic engineer

1. Type of business:

2. Business trading name:

3. Business postal address:

Post Code

4. Contact person name:

5. Contact person details:

Phone

email

6. Substances/Chemicals used in business

Provide details and strength of all substances/chemicals used in the business that can enter the sewerage system, even in trace amounts where present in wash waters

Physical & chemical properties		Indicative concentration	
1	Chemical Oxygen Demand		mg/L
2	Biochemical Oxygen Demand		mg/L
3	Total Kjeldahl Nitrogen		mg/L
4	Total Phosphorus		mg/L
5	Ammonia		mg/L
6	Total Suspended Solids		mg/L
7	Total Dissolved Solids		mg/L
8	Total Petroleum Hydrocarbon		mg/L
9	Total Oil & Grease		mg/L

10	Temperature Range							°C			
11	pH range										
Metal properties		Units		Metal properties		Units		Metal properties		Units	
Aluminium			mg/L	Arsenic			mg/L	Baron			mg/L
Cadmium			mg/L	Chromium			mg/L	Copper			mg/L
Iron			mg/L	Lead			mg/L	Mercury			mg/L
Molybdenium			mg/L	Nickel			mg/L	Zinc			mg/L
Other											

Other Compounds (tick where applicable)

- Radioactive substances
- Toluene
- Benzene
- Xylene
- Ethylbenzene
- Methyl ethyl ketone
- Flammable substances
- Pesticides/herbicides
- Chloroform
- Petroleum Hydrocarbon

7. Trade Waste Effluent Flow Details

Total daily discharge in litres

Average discharge rate in litres/second

Peak flow rate in litres/second

Duration of peak flow in minutes

Periods of day for the proposed discharge

8. Trade Waste Flow Details

Estimated daily town main water consumption for the property in litres

Estimated daily quantity of town main water not discharging to sewer in litres
e.g. landscape irrigation.

9. Liquid waste contractor

JJ Richards

Transpacific Cleanaway

Other

10. Indicate Trading Hours at site

Days of the week:

Monday to Friday

Saturday

Sunday

Hours of the day:

Between and

Between and

Between and

PART E

SECTION 1 – DESCRIPTION OF TRADE WASTE AND DISCHARGE

Septic Tank Waste, Pan Waste, Ship to Shore pump out waste

1. Business trading name:

2. Business postal address:

Post Code

3. Contact person name:

4. Contact person details:

Phone	<input type="text"/>	email	<input type="text"/>
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5. Type of Waste:

- Septic Tank Waste
 - Caravan Park/Mobile Homes
 - Portable Chemical Toilet (building/event sites/bus/train)
- Pan Content Waste
 - Caravan Park/Mobile Homes
 - Portable Chemical Toilet (building/event sites/bus/train)
- Pump-out from Boats Marinas
 - Liquid Galley Waste
 - Toilet waste
 - Dock Cleaning Waste

6. Odour inhibiting and other chemical used (Material Safety Data Sheets must be provided)

Name of Chemical Added

Dosage Rate

7. Proposed method of waste volume measurement:

8. Proposed method of discharge including plans and drawings as required:

9. Information on disposal point, site plan and drawings as required:

10. Open Ares:

Does the proposed installation contain open areas that will drain to the sewerage system?

- Yes
- No

If Yes give details

Stormwater is prohibited from being discharged into the council’s sewerage system. Council does not accept the discharge of stormwater to the sewerage system.

Prevention of stormwater ingress at the proposed dump point

11. Measures to prevent grease trap waste being mixed with septic tank waste:

Grease trap waste is not permitted to be discharged to the sewerage system.

Please attach a statement that septic tank effluent will not be mixed with grease trap pump-out waste.

12. Security arrangements at proposed disposal site, if applicable: (What measures will be in place to prevent unauthorised discharge of waste to the sewerage system)

13. Boat Marina Facilities:

Type of vessels that may utilize the pump-out facility per week?

- Commercial
- Private

Average number of vessels that may utilize the pump-out facility per week?

Bilge Water is not permitted to be discharged to the sewerage system

14. Liquid waste contractor

- JJ Richards
- Transpacific Cleanaway
- Other

15. Indicate Trading Hours at site

Days of the week:

- Monday to Friday
- Saturday
- Sunday

Hours of the day:

- Between and
- Between and
- Between and

PART F

APPLICANT DECLARATION

This application must be signed below by the property owner or the property owner's authorized agent

- I (the property owner/property owners authorized agent) declare that all the information provided on this application is true and correct.
- If the Whitsunday Regional Council accepts the offer contained in this application, the property owner/authorized agent will comply with all the requirements of any Trade Waste Approval, including the payment of all fees and charges

Name of property owner or property owner's authorized agent

Signature of property owner or property owner's authorized agent

Date

Note: Authorized Agent is defined as a Registered Real Estate Agent

This form, together with the other relevant documents, can either be emailed to info@whitsundayrc.qld.gov.au, mailed to:

**Attn: Trade Waste Department
Whitsunday Regional Council
PO Box 104, Proserpine QLD 4800**

or delivered in person to a Whitsunday Regional Council Customer Service Centre.

The Whitsunday Regional Council is collecting the information requested on this form for the purpose of providing goods and services to you and improving those goods and services. Without all or part of this information the goods and services may not be provided to you. This information will be handled in accordance with our legal obligations. You may request access to your personal information. The information may be disclosed to third parties in relation to the provision of goods and services, including Council's contractors assisting in the provision of these goods and services, the Minister or the Environment Protection Authority.