MAJOR CLIENT FORUM APPLICATION FORM

MAYOR & CEO ADMINISTRATION

Council wants to make it easy for you to apply for a meeting at the next Major Client Forum. Simply fill out this form and send it to the Mayoral Support Officer, Whitsunday Regional Council, PO Box 104, PROSERPINE QLD 4800. If you prefer you can phone Council's Customer Service Centre on 07 4945 0200 or visit our website at www.whitsundayrc.qld.gov.au for advice on how to apply for the Major Client Forum.

You are required to lodge a formal application for the Major Client Forum (MCF) so that we may have an opportunity to investigate the matter and respond to your request. Please familiarise yourself with the Council approved Terms of Reference as the MCF is not a forum to bypass Council process or policy. Council reserves a right to allow you to present to the MCF or not depending on the nature of your business.

CUSTOMER DETAILS

Company Name: _____

Title: _____ Last Name: _____ First Name/s: _____

Address:_____ Post Code: _____

Telephone (home): _____(work):_____ (mobile): _____

Email: _____

NATURE OF BUSINESS

Council are asking people/groups to come forward with ideas and or solutions to problems.

What would you like to speak about?

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BACKGROUND DETAILS

Please provide any further background material to make Whitsunday Regional Council more informed.

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DESIRED OUTCOME

Please provide details of your desired outcome.

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DECLARATION

I declare that the above details are true and correct.

Signature:_____ Dated:_____

HOW THIS WORKS

- It is envisioned that MCF will take place at a Council office on the last Tuesday of every month.
- ½ hour will be allocated to every MCF approved application
- All requests must be received for clarity one week before by 4pm.
- The Wednesday prior a confirmation of whether your matter will be dealt with by the MCF will be advised by Council and if so a time and location will be provided.